# **BRAND PORTAL** NEW USER REGISTRATION PROCESS

# Honeywell



## NEW USER REGISTRATION

to the portal.

PHASE 1 Account activation (includes validation code)

PHASE 2

Please follow the registration steps in the following pages. For further information, or if you have any questions, please feel free to reach out to your Honeywell contact.

#### Here is a brief guide on the new user registration process for accessing our Honeywell Brand Portal. It involves 3 phases, after which you will gain access







**1** Go to <u>https://brand.honeywell.</u> com/us/en/login and click on the "new account" button to submit a new user access request.



New users: Start with the NEW ACCOUNT button to create a Honeywell account. Once approved, you will receive an email confirmation within 48 hours.





#### Welcome To Honeywell's Brand Portal

If you are a Honeywell employee, please use the EMPLOYEES button with your EID/HID and password.

#### Attention vendors:

Once your account is confirmed, you can use the LOGIN button for access.

Note: Only vendors with a valid Master Service Agreement (MSA), distributors with valid distribution agreements, licensees with a valid trademark agreement and current members of Honeywell Channel Partner Programs will be granted access.







**2.** Fill in each field to create your Honeywell ID. For the password, consider the specifications. Check all the boxes and click on "Send validation code".



#### Password Rules:

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- Between 8 and 64 characters
- · Contains characters from three of the following:
  - English uppercase characters (A Z)
  - English lowercase characters (a z)
  - Base-10 numeric digits (0 9)
  - Valid non-alphanumeric (for example: I, \$, #, or %)
- · No more than 3 repetitive characters
- Avoid sequential letters or numbers

## Account Registration

Enter the details to create your Honeywell ID.









## **3.** After you click on "Send validation code" you will receive this pop up message.



**4.** You will receive an email with the unique validation code that is valid for 15 minutes only.



## **5.** Add the code into the "Validation code" field and click on "Create Account".

| Account Registration   |
|--|
| Enter the details to create your Honeywell ID.   |
| First Name   |
| Last Name  |
| Test   |
| Email  |
| Password ©   |
| ·····  |
| Confirm Password   |
| ©  |
| Validation Code  |
| 5467523  |
| CREATE ACCOUNT   |
| RESEND VALIDATION CODE   |
| Problem receiving email?   |
| <ul> <li>Check all spam and junk email folders</li> <li>Share these Microsoft's recommended settings with your<br/>Exchange/IT team which may block our email</li> </ul> |





6. After clicking on the "Create account" button you will receive this pop up message to confirm that your account is successfully activated.



**7.** After this step, you can go back to the homepage https://brand.honeywell.com/us/en/login and login by clicking on the "login" button.





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EW ACCOUNT







|              | Sign On           |  |
|--------------|-------------------|--|
| Username / I | Email ©           |  |
|              | NEXT              |  |
|              | Create an Account |  |
|              |                   |  |

## **9.** Add your password and click on "Sign on".







**10.** When the new form opens, fill in your contact details, your Honeywell point of contact and their Honeywell Business Unit. You should have a valid contract with Honeywell before requesting the access. Click on the "request access" after you have filled all the fields.

| Last Name   |
|---|
| Test  |
| Company Name  |
| Enter Comment Manage  |
|   |
| Email Address (To ensure faster setup, please use your company email.)  |
| stellyUS-ayanoo.com   |
| Honeywell point of contact (must be a Honeywell email address)  |
|   |
| Enter Honeywell Point of Contact's Email Address  |
| Enter Honeywell Point of Contact's Email Address  |
| Enter Honeywell Point of Contact's Email Address Phone  |
| Enter Honeywell Point of Contact's Email Address Phone e.g. +1 for United States  |
| Enter Honeywell Point of Contact's Email Address Phone e.g. +1 for United States  |
| Enter Honeywell Point of Contact's Email Address Phone e.g. +1 for United States Country  |
| Enter Honeywell Point of Contact's Email Address  Phone e.g. +1 for United States  Country  Select Country  |
| Enter Honeywell Point of Contact's Email Address  Phone  e.g. +1 for United States  Country  Select Country   |
| Enter Honeywell Point of Contact's Email Address  Phone  e.g. +1 for United States  Country  Select Country  Postal Code  Enter Postal Code                         |
| Enter Honeywell Point of Contact's Email Address  Phone e.g. +1 for United States  Country  Select Country  Postal Code Enter Postal Code                           |
| Enter Honeywell Point of Contact's Email Address  Phone e.g. +1 for United States  Country  Select Country  Postal Code  Enter Postal Code  Honeywell Business Unit |

## **11.** The below message will appear on your screen.

| Honeyw | BRAND  |
|--------|--|
|        |  |
|        |  |
|        | Thank You  |
|        | Thank You<br>You'll receive any updates to your status by email.   |
|        | Thank You<br>You'll receive any updates to your status by email.   |
|        | Thank You<br>You'll receive any updates to your status by email.   |
|        | Thank You         You'll receive any updates to your status by email.         Follow us on social media         Jen the conversation on Linkedin, Facebook, Twitter and Instagram or visit us on YouTube.         Explore the latest news                        |
|        | Follow us on social media         Join the conversation on Linkedin, Facebook, Twitter and Instagram or visit us on YouTube.         Explore the latest news         Stay up to date with what we're up to - and see how we're changing the way the world works. |





**12.** Your access will be reviewed and approved/ denied within 48 hours. Should you have any issues with your Honeywell Brand Portal access, please reach out to your Honeywell contact.

As soon as your access is approved, you will get an email notification like the one below.



Your access request to our brand portal has been approved.

Subject: Your access has been approved.

The Honeywell brand has a distinctive look, feel, tone and messaging. This website is your resource for tools and templates to help you present the Honeywell brand in a consistent and compelling way.

Click here to login and find the information you need.

Welcome, Honeywell Brand Team

### **13.** You can now go to the brand portal homepage and login as a registered user by clicking the "login" button: <u>https://</u> brand.honeywell.com/us/en/login



Honeywell BRAND

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# THANK YOU



